



TOWN OF CONCORD
NATURAL RESOURCES COMMISSION
141 KEYES ROAD, CONCORD, MASSACHUSETTS 01742
TEL. (978) 318-3285 FAX (978) 318-3291

**Request for Determination of Applicability
Submission Checklist**

- ☐ **Seven** copies of completed, signed **Application Form** (WPA Form 1)
- ☐ **Seven** copies of **locus map**: 8½ x 11 copy of USGS map showing project location (or other map that locates the site)
- ☐ **DO NOT** submit applications with acetate covers or plastic plan pockets. Other than GBC binders, plastic materials included in the application will not be accepted. Please also be sure to double-side all text materials.

Project Plans** (showing proposed structures or modifications to existing structures, paving, drainage, or water control structures, and erosion control). Be sure to include resource delineation, riverfront and/or buffer zones, and existing and proposed contours. Also include any necessary explanatory information. (Please see Minimum Plan Requirements Policy)

- ☐ Two full size copies, including graphic scale (not more than 1"=50') and title block
- ☐ Five half-size (11x17) copies of main project area, including graphic scale

** Usually prepared by a professional such as a registered engineer, landscape architect, or wetland scientist

DEP Mailings

- ☐ Send one complete copy of the Request for Determination of Applicability, including copies of the locus map, and project plans to:

DEP-NERO, Wetlands Division
205B Lowell Street
Wilmington, MA 01887